

LOVE Is in the Air: Submit Your Story

🕒 January 28, 2015 📁 Uncategorized

Do you have a patient or resident love story to share? We would love to post it to our social media pages and include it in a newsletter and blog article during Valentine's Day week. Please include the following in your submission and **send to Michelle Metzger by Friday, February 6:**

1. Patient/resident(s) name (ensure you have consent)
2. Story of their love affair (200 words or less please)
3. Photos of the patient/resident(s)
4. Signed consent form (scan and send it with the photos)

Thank you so much for your help with this campaign. We look forward to reading your submissions!

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Golden Living Community Support Initiative Makes 130 Grants in 2014

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Our corporate giving program, the Community Support Initiative (CSI), had an incredible year in 2014. The CSI program provides a way for LivingCenters along with AseraCare agencies and Aegis Therapies teams make a donation to meet a need of a non-profit organization in their community.

In 2014, Golden Living contributed **\$127,500** in 130 communities that our family of companies serves.

Since the inception of the CSI grant program in 2005, Golden Living has awarded a total of **1,817 grants** contributing **\$1,745,000** to various non-profit organizations. Here are some notable grants made in 2014.

Golden LivingCenter – Haida, Pa.

The Hastings Volunteer Fire Company was pleased to accept a grant in the amount of \$1000 from Golden LivingCenter – Haida. The grant will help the Hastings Fire Company to purchase two portable rechargeable scene lights. GLC – Haida Executive Director Pauline Formeck and Executive Director-in-Training Leah McAndrews presented the check to representatives from the Hastings Volunteer Fire Company: Bob Pellas, President; Mara Taranto, Treasurer; and Allan Kline, Deputy Fire Chief. Event photos were submitted to the Star Courier Newspaper covering the tri-county area. (August)



Golden LivingCenter – Dunwoody, Ga.

Atlanta/Fulton County Fraternal Order of Police’s “Cops For Kids Program” was pleased to accept a grant in the amount of \$1,000 from Golden LivingCenter – Dunwoody. The grant helped the program provide Christmas gifts for needy children. GLC – Dunwoody’s Senior Executive Director, Reno Lambert, presented the check to Lou Peppetti, from the Fulton County Fraternal Order of Police #64. In attendance were: Reno Lambert, Senior Executive Director, Cameron Honeycutt, Executive Director, Stephanie Zehler, DNS, Shannon Smith, Nurse Manager; and Lou Peppetti, FOP, as well as residents and family members. Event photos were submitted to the Atlanta Journal Constitution Newspaper. (December)



Golden LivingCenter – Lansing in Kan.

God’s Closet of Leavenworth, Kan., was pleased to accept a grant in the amount of \$1,000 from Golden LivingCenter – Lansing. The grant helped God’s Closet assist victims of flood, fire and violence. They provide and deliver food, clothing, furniture and many household items at no cost to the families.

GLC – Lansing’s Executive Director Bruce Moreau presented the check to Pam McCoy from God’s Closet. Attending the check presentation were Bruce Moreau, Executive Director; Jeff Lehane, Executive Director of AsareCare; Blain Domann, Aegis Director of Rehabilitation; Martha Maurin Golden LivingCenter Professional Sales Representative; several GLC – Lansing staff members and residents along with volunteers from God’s Closet. Event photos were featured in the Leavenworth

Times newspaper. (August)



Aegis Therapies and Moments by Mutti

Aegis Therapies, the therapy provider for Liberty Village of Princeton, gave a grant of \$1,000 to a not-for-profit organization called Moments by Mutti. Those pictured were Sandy Ingram (from left), Tammy Oliveri, Cindy Anderson, Lisa Miner, Will Hostetler, Amanda Thompson, Deb Austin and Vicki Lappin. Moments by Mutti’s mission is to help people battling cancer and to support their family members. (September)



Golden LivingCenter – Meridian, Miss.

The Salvation Army Corps in Meridian, Miss., was pleased to accept a grant in the amount of \$1,000 from Golden LivingCenter – Meridian. The grant helped The Salvation Army replenish winter supplies. GLC-Meridian Executive Director Janet Wise and Director of Admissions Brandi Etheridge presented the check to Major Walter Strong, Corps Officer. Also in attendance were Noel Evans, Board Chairman and Chris Lyons, Shelter Program Coordinator. Event photos were submitted to the Meridian Star. (March)



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New Learning Center to Enhance Employees' Professional Development In "Learning Center"

Two Golden LivingCenters Honored with 2014 AHCA/NCAL Silver Quality Awards

GLC - Amory Volunteers Receive National Award from AHCA/NCAL

February Business Office Training Schedule Announced

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Instructor-led training will be provided during February on the following business office topics:

- Medicaid Pending
- Direct Deposit
- Resident Trust
- Deferral Strategies
- Bad Debt
- Authorizations and Notifications
- Missing Documents
- Business Office Duties and Frequency
- Weekly Business Office Meeting Template
- Private Collections

Business Office Consultants will conduct the training sessions on the dates provided in the “February Training Schedule” attachment. Employees (excluding employees located in Georgia LivingCenters) can sign up for the sessions by going to the company website and accessing them through the Learning Management System (LMS).

LivingCenter employees in the state of Georgia can sign up for the sessions by going to the company website and accessing them in the new Learning Center.

Resident Trust

Resident Trust was broken into Part 1 and Part 2 for the online (self-paced) training sessions. The ILT session will cover information from both parts; therefore, employees need only to sign up for the **Resident Trust Part 1** ILT session.

Questions:

Contact your Business Office Consultant or Director of Business Office Operations

Attachment:

[February Training Schedule](#)

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[November Business Office Training Schedule Announced](#)

[January Business Office Training Schedule Available Now](#)

[Business Training Schedule Announced for August](#)

BUSINESS OFFICE TOPICS TRAINING SCHEDULE

Training session times are provided in the Learning Management System (LMS) and new Learning Center

February 2015		
Topic	Frequency	Date
<ul style="list-style-type: none">• Bad Debt• Deferral Strategies	2 nd Tuesday of the Month	February 10
<ul style="list-style-type: none">• Authorizations and Notifications• Missing Documents	2 nd Wednesday of the Month	February 11
<ul style="list-style-type: none">• Direct Deposit	2 nd Thursday of the Month	February 12
<ul style="list-style-type: none">• Medicaid Pending	4 th Tuesday of the Month	February 24
<ul style="list-style-type: none">• Resident Trust (Part 1 and 2)	4 th Wednesday of the Month	February 25
<ul style="list-style-type: none">• Business Office Duties and Frequency• Weekly Business Office Meeting Template• Private Collections	4 th Thursday of the Month	February 26

W-2 Statements Available at Global Cash Card

🕒 January 28, 2015 📁 Uncategorized

If You Enrolled for Electronic W-2

Your 2014 W-2 is available now at GlobalCashCard.com. Follow these steps to retrieve your W-2 now:

1. Log on to **GlobalCashCard.com**.
2. Click “W-2” in the gray bar.
3. Click “2014 Page 1.”

If you encounter any problems downloading the W-2, you may need to download Adobe Reader, which is available in the box on that page.

If You Are NOT Enrolled for Electronic W-2

All LivingCenter and AseraCare W-2s were individually stuffed, bundled and sent overnight to these locations the week of January 26th. All others were mailed on or before Jan. 31, 2015 to each employee’s home address listed in PeopleSoft as of Dec. 22, 2014.

If you wish to receive your W-2 online next year so there is no waiting for the mail, here’s how to sign up:

1. From the company intranet “Corporate” tab, click the PeopleSoft icon.
2. Log in to PeopleSoft Self Service with your User ID and Password. For assistance with your User ID or Password, you may “Click here for help logging-in” or contact the Information Technology Helpdesk at 800-866-6636.
3. Once you are logged in, navigate to: Self-Service > Employee > Tasks > W-2 Delivery Information > W-2 Consent Form > click “Yes” > click “Save.”

If you already have enrolled for W-2 online access, you do not have to enroll again.

Benefits News



Quick Links

[Golden Perks Online Shopping Portal](#)

Where employees and family members shop online for over 100,000 name brands at hundreds of your favorite retailers, local discounts and events, and theme park tickets.

(use **Referral Code 7DYSTZ**)

[Purchasing Power](#)

Exclusive access to savings on electronics, appliances, theme park tickets and more. Eligible employees can shop online and make payments through payroll deduction.

(use **Promo Code GOLDENVIP**)

Share Benefits News with others
and stay informed.

February 2, 2015

livewise. livewell.
Better Health is Golden

[YourGoldenBenefits.com](#)

24/7 access to benefit plan information, details, claim forms, links to vendor websites, and more.

[PeopleSoft Self Service Guide](#)

Instructions on how to access PeopleSoft Self Service to manage/update your personal information such as:

- mailing address
- phone numbers
- email addresses
- beneficiary changes
- emergency contact information

Questions?

Speak with a Benefit Specialist by calling the HR Service Center at 800-777-2363 options 2, 2, 1. Hours are 7:30 a.m. to 5:30 p.m. CT, Monday - Friday.

Spend Down Your HCSA — Deadline Coming Soon

Don't forget the IRS rules that pertain to flexible spending accounts:

1. HCSA claims must be incurred by December 31, 2014.
2. The deadline to submit claims for reimbursement from your 2014 HCSA and DCAP dollars is March 31, 2015.
3. Up to \$500 remaining in your HCSA on December 31, 2014 can carry over to the following year and will be available to you in May 2015.
4. DCAP funds that are not used by the filing deadline are forfeited.

[Click here for details about how you can carryover up to \\$500 of unused HCSA funds into 2015.](#)

Contact ADP if you have questions about using your funds.

FSA Hotline: 800-304-9553

To view your balance and claims and for a list of eligible expenses, visit Myspendingaccount.adp.com

Questions?

HR Service Center

888-777-2363 options 2,2,1 or HRSC@goldenliving.com.

Visit YourGoldenBenefits.com for all your benefits information any time.

Golden HSA Members — When Funding Begins in Your Account

Here's how funding of your Golden HSA for 2015 works:

- Your HSA payroll contributions begin in January 2015.
- The employer contribution will begin at the same time, and made on a per pay period basis.

If you have a 2014 Health Care Spending Account (HCSA) balance at the end of December, funding may be delayed. Here's how funding will work:

- In order to begin funding and adding money to your Health Savings Account (HSA), the IRS requires that you have a zero balance in your 2014 HCSA account. The tax laws prohibit having money available from both accounts at the same time.
- If you have a “zero” balance in your 2014 HCSA at the end of December, your HSA payroll contributions will begin in January 2015. The employer pay period contributions to your HSA will also begin in January.
- If you have a balance in your 2014 HCSA at the end of December, your HSA payroll contributions will begin approximately six weeks after the claim submission deadline for the 2014 plan year, or about May 15. The employer pay period contributions to your HSA will begin at the same time.